

All items being returned or exchanged for an account credit must contact Customer Service 610-601-3262 or Email: info@elydancestudio.com to start the return process.

- Returns are accepted up to 14 days after the ship date.
- Customers may mail their return or drop it off at the studio: 26 N. 6th St. Suite 110 Allentown, PA 18101. If you choose mailing, please mail the Exchanges & Returns Form below with your items for faster processing.

Exchanges: Style or size exchanges of unworn products are welcome any time within the current recital season, through June 30. Please contact Ely Dance Studio to start the return process. Send or drop off only the item(s) to be exchanged. You will receive replacements for everything with your new order. See our exchange policy at www.elydancestudio.com.

Returns: You have up to 14 days to return items for credit of the merchandise value. All refunds are given in the form of a studio account credit. Items That May Not Be Returned: Discontinued and clearance items.

Packaging Returns: All items returned to us must be in their original package, unmarked, clean, and unworn. Shoes to be returned cannot be worn. Any items with writing or tape on the merchandise cannot be accepted for a return. The product itself should not have any names written in it, nor show any signs of wear. If shipping, please do not tape and label a box of shoes and ship it to us; the packaging becomes damaged, and the product cannot be resold, therefore we cannot accept returns that arrive in this manner. Please see our return policy at www.elydancestudio.com

Drop Off (at no cost) or Ship Your Exchange or Return to:

Ely Dance Studio

ATTN: Exchanges & Returns

26 N. 6th St.

Suite 110

Allentown, PA 18101

CUSTOMER NAME: _____

ORIGINAL ORDER #: _____

PHONE #: _____

EMAIL: _____

ADDRESS (that you would like your exchange shipped to): _____

If you have any questions or need assistance, please contact Ely Dance Studio at 610-601-3262 or by email at info@elydancestudio.com

EXCHANGES & RETURNS FORM

ELY DANCE STUDIO

ITEMS BEING RETURNED FORM

SKU # or Product Name	QTY	REASON CODE

EXCHANGE ITEMS FORM

SKU # or Product Name	QTY	COLOR	SIZE

*For exchanges, please enclose any price difference on items. Include your shipping address if it is different than your original order to receive exchange order.

Return/Exchange Reason Codes

R27 - Too Small Overall	R38 - Too Big - Waist	R17 - Miscellaneous	R06 - Material - Elasticity
R30 - Too Small Chest	R39 - Too Big - Seat/Hip	R19 - Packing - Color/Size/Item Marked Wrong	R07 - Material - Discoloration
R31 - Too Small Waist	R40 - Too Big - Leg Opening	R20 - Shipped to Wrong Address	R08 - Manufacturing - Assembly
R32 - Too Small - Seat/Hip	R41 - Too Big - Sleeve	R21 - Overpull - Didn't Order Item	R09 - Manufacturing - Seams Open
R33 - Too Small - Leg Opening	R42 - Too Long Overall	R22 - Received Incorrect Order	R10 - Manufacturing - Rhinestones
R34 - Too Small - Sleeve	R44 - Too Long - Sleeve	R24 - Shipping - Incorrect Color/Size/Item	R11 - Manufacturing - Trim
R35 - Too Short Overall	R00 - Changed Mind	R25 - Shipment Arrived too Late	R12 - Manufacturing - Broken Accessories
R36 - Too Short - Sleeve	R01 - Ordered Incorrect Item	R02 - Fabric/Material not as expected/pictured	R13 - Manufacturing - Incorrect Material
R28 - Too Big Overall	R03 - Data Entry Error	R04 - Material - Run/Rip/Hole/Tear/Snag	R18 - Quality Assurance - Missing/Mismatch
R37 - Too Big - Chest	R15 - Unable to Deliver/Refused Delivery	R05 - Material - Stain/Mark	R43 - Color Pattern not as expected/pictured